

# ACADEMY LEARNING CENTER

THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

145 Pergola Avenue, Monroe Township, N.J. 08831

Erik R. Solberg, Ph.D., BCBA-D  
Principal

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Vice Principal



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Dear Parents/Guardians,

I enclose several forms that are important for you to complete for the 2018-19 school year and return to school. This information is important for us to provide for your son/daughter's health and safety.

1. **Pupil Information Form:** This form verifies current address, contact information, and health information. It also allows us to communicate by e-mail as we are doing more and more.
2. **Student Health Form:** Your physician should complete this form on at least an annual basis. Bring it with you on your next appointment and return it to the ALC Health Office at least once per year. The Health Office also requests copies of neurological, orthopedic, psychiatric, etc. evaluations if they take place. Remember that students who are out sick for more than three (3) consecutive days or are hospitalized need a doctor's note that they are able to return to school.
3. **School Breakfast and Lunch Program:** Our school district has changed the vendor supplying our breakfast and lunch meals to Resolution Foods. (see [www.revolutionfoods.com](http://www.revolutionfoods.com)). This vendor specializes in natural food without artificial colors, sweeteners, nitrates, BHA, BHT, etc. Monthly menus, available on our website, will allow parents/students to know what will be offered each day. Any required payment must be received in advance. This form requests your son/daughter's teacher to provide breakfast or lunch to your son/daughter. It must be completed if your son/daughter receives breakfast or lunch. Any required payment **must be** received in advance.
4. **Authorization to Administer Medication (Optional):** Parents that wish medication to be dispensed in school by our school nurses must complete this form including their doctor's signature.
5. **Consent for Photographs/Videos(Optional)**
6. **Honeywell Alert Information:** Our school district contracts with Honeywell to contact each parent individually if the school is closed or has a delayed opening. The system may also be used for school announcements. Parents must go online to direct how they want to be contacted i.e., telephone, cell phone, text, e-mail, etc.
7. **Application for Free and Reduced Price School Breakfast and Lunch (Optional):** If you wish to apply for reduced or free breakfast and/or lunch during the 2018-19 school year, this form must be completed, signed and returned.

As we begin our school year, we give you our promise to work consistently for the needs of your son/daughter to the best of our ability. We ask that you communicate with your son/daughter's teachers/ therapists regularly about all student issues, return notices/forms sent in the student backpacks promptly, and attend Back to School night and Parent Conferences.

Our very best wishes for a successful school year!

Sincerely,

Erik Solberg

Stacy Rieger

♦Academy Learning Center ♦ Bright Beginnings Learning Center ♦ Center for Lifelong Learning ♦ Middlesex County Academy  
♦ NuView Academy ♦ NuView Academy Annex ♦ Piscataway Regional Day School ♦ Interim Alternative Educational Program

♦Child Study Team & Related Services ♦ Collaborative Educational Services ♦ Cooperative Pricing – Lease Purchase Bidding  
♦ Cooperative Transportation ♦ Home Instruction ♦ Nonpublic School Services ♦ Children's Specialized Hospital  
♦ Itinerant Services for Children with Hearing Loss ♦ Professional Development Academy